

## **St Johns Centre Policy for the protection of Children, Young people and vulnerable adults:**

### **Appendix 1**

#### **Child Protection Code of Conduct**

I agree that in the course of my association with St Johns Centre. Walworth London SE171NQ,

#### **I will:**

- Treat all children and young people with respect regardless of race, colour, sex, language, disability, religion, political or other opinion, national, ethnic or social origin, birth or other status
- Provide a welcoming, inclusive and safe environment for all children, young people, parents, employees and volunteers
- Encourage children, young people, parents, employees and volunteers to speak up about issues that affect them
- Refrain from using corporal punishment on children
- Immediately report concerns or allegations of child abuse in accordance with The St Johns Centre Safe Guarding policy
- Ensure that, whenever possible, another adult is present when I am working with children, or in the proximity of children
- Advise my supervisor/manager of my involvement in any situation where my actions could misinterpreted
- Advise my supervisor/manager if I am involved in any situation which would be likely to bring the organisation into disrepute, and
- Advise my supervisor/manager if I am investigated for any crime or charged with any criminal offence.

#### **And I will not:**

- Use inappropriate language – whether of an offensive, discriminatory, demeaning, abusive or sexual nature – when speaking with or whilst in the presence of a child or young person
- Engage in behaviour to shame, humiliate, belittle or degrade a child or young person, or otherwise emotionally abuse a child or young person
- Act in a sexually provocative manner or engage children in any form of sexual activity, including paying for sexual services
- Hold, kiss, cuddle or touch a child in an inappropriate, unnecessary or culturally insensitive way
- Discriminate against or in favour of particular children to the exclusion of others
- Do things for children of a personal nature that they can do for themselves such as toileting them or changing their clothes
- Use computers, mobile phones, video or digital cameras or any other technology for the purpose of exploiting or harassing children.

#### **Use of children's images**

Before photographing or filming a child for work related purposes, I will:

- Assess and comply with restrictions on reproducing personal images
- At a minimum, obtain and document verbal consent from children and/or their parent or guardian and explain how the photograph or film will be used. Written consent should be obtained, where possible
- Ensure photographs, films, videos and DVDs present children in a dignified and respectful manner and not in a vulnerable or submissive manner. Children should be adequately clothed and not in poses that could be perceived as sexually suggestive
- Ensure images are honest representations of the situations and the facts
- Ensure the identities of children and young people in photographic and electronic images are not disclosed
- Ensure these files are stored securely and access is limited on a needs basis to relevant staff only.

**Statement to be signed by the entire St John’s Centre Management Group and Centre staff**

I confirm that I have read and understood St Johns Centre:

- Child Protection Policy and Child Protection Code of Conduct.

**I agree to comply with the Policy and Code of Conduct.**

- I understand that a breach of the Policy or Code may provide grounds for my employment or association with St Johns Centre to be terminated.
- I also understand that a breach of the Policy or Code could result in criminal prosecution.
- I understand that it is my responsibility, as a person engaged at St Johns Centre, to use common sense and avoid actions or behaviours that are abusive or exploitative of children or young people, or could be construed as such.
- I authorize St Johns Centre to undertake any necessary inquiries, including Disclosure and Baring reference checks, as part of my appointment or recruitment process.
- I confirm my willingness to participate in St Johns Centre training sessions on safeguarding as appropriate.

Name of staff member/ management group .....

Position.....

Date.....

Authorised.....